



## Terms and Conditions

### General information

- The awards are open to direct employers, organisations and independent practitioners operating in the public, private or voluntary sectors, of Cheshire and Merseyside Social Work Teaching Partnership regardless of service user categories and size of organisation except where the category name indicates otherwise.
- Submissions will only be accepted for the specified categories.
- Nomination entry is free of charge.
- Nominees must be prepared to accept their award in person during the awards presentation (or identify a representative to attend on their behalf) and be willing for their names and images to be used for publicity purposes.
- All submitted entries will remain confidential and the property of Cheshire and Merseyside Social Work Teaching Partnership. Names and contact details will not be shared with third parties due to data protection.
- Upon submission of entry, nominees agree that Cheshire and Merseyside Social Work Teaching Partnership may use information provided in the entry form for press purposes and published case studies. No confidential information will be shared or disclosed.
- The promoters are Cheshire and Merseyside Social Work Teaching Partnership and individual awards are sponsored by organisations and companies associated with the social work sector.
- No purchase or contractual relationship with the promoter is necessary for eligibility to nominate or be nominated.
- Cheshire and Merseyside Social Work Teaching Partnership judging panel reserve the right to make decisions relating to any changes at any time through the Cheshire and Merseyside Social Work Teaching Partnership process.
- The latest version of these Terms & Conditions can be found on the Cheshire and Merseyside Social Work Teaching Partnership website.

### Awards presentation

- The event will be held in Liverpool Town Hall on **Thursday 19<sup>th</sup> March 2020**. All attendees, including finalists, will have an invitation to the event.
- The awards will consist of a celebratory award and certificate. Finalists will receive a certificate and may describe themselves as such for the category in their corporate literature. They may not claim that their products or services are endorsed by Cheshire and Merseyside Social Work Teaching Partnership.



## **Nomination process**

- All entrants must be registered with the HCPC. HCPC registration is not mandatory for categories 1, 2, 8, 9. For team entries, registration must be for the lead entrant.
- Nominees may enter themselves into individual categories or they may be nominated by a third party who must include their contact details.
- Nominations will only be accepted if submitted through the official application form.
- A separate nomination must be completed for each category entered.
- The nomination form must be endorsed by a member of senior management to indicate acceptance of these rules.
- Incomplete applications may be excluded from the final selection process.

## **Judging process**

- For each individual category, a panel from Cheshire and Merseyside Social Work Teaching Partnership judges will determine the final shortlist.
- All judges are required to declare any conflicts of interest and will refrain from judging any entrants deemed to have a conflict. Should any conflicts arise, the judge shall remove themselves from the room during the judging process of that specific entrant.
- Assessment process: The finalists will be selected by Cheshire and Merseyside Social Work Teaching Partnership judges using the outlined criteria.
- The judges' decision will be final. No correspondence will be entered into.
- No liability arising from nominating or being nominated for the Cheshire and Merseyside Social Work Teaching Partnership shall pertain to the promoters.
- The judging panel reserves the right to disqualify any entry which they consider, in their sole discretion, to be in breach of the Awards criteria.
- Any nominee subject to complaints, investigations or disciplinary action (past or present) (by employer or the HCPC) shall be declared upon application to the awards. This will not necessarily mean disqualification, but will be taken on an individual case and is at the discretion of Cheshire and Merseyside Social Work Teaching Partnership.
- A nominator, whose nominee becomes subject to complaints, investigations or disciplinary action (by employer or the HCPC) following a nomination submission and leading up to the awards ceremony, will notify Cheshire and Merseyside Social Work Teaching Partnership immediately.